

**Gogebic-Iron County Airport  
Organizational & Regular Board Meeting Minutes**

**Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938**

**January 13, 2025  
5:00 P.M.**

**Call to Order**

The meeting was called to order at 5:00 P.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present: (5) Mr. Lorenson, Mr. Loreti, Mr. Matonich, Mr. Siirila, Mr. Hanson**

**Absent: (0) None**

**Others Present:** Kristi Freeman, Logan Olkonen, Megan Hughes, Jeremy Busch via phone

**Hearings**

1. Select Chairperson

Mr. Lorenson opened the floor for Chairman nominations. Mr. Lorenson with the support of Mr. Loreti nominated Mr. Hanson. **A motion** was made by Mr. Lorenson, supported by Mr. Siirila and carried by unanimous voice vote to appoint Mr. Hanson as Chairman for the 2025 Airport Board.

2. Select Vice Chairperson

Chairman Hanson opened the floor for Vice Chairman nominations. Mr. Lorenson with the support of Mr. Matonich nominated Mr. Siirila. **A motion** was made by Mr. Lorenson, supported by Mr. Matonich and carried by unanimous voice vote to appoint Mr. Siirila as the Vice Chairman for the 2025 Airport Board.

3. Select Recording Secretary

Chairman Hanson opened the floor for Recording Secretary nominations. Mr. Siirila with the support of Mr. Lorenson nominated Mr. Loreti. **A motion** was made by Mr. Lorenson, supported by Mr. Siirila and carried by unanimous voice vote to appoint Mr. Loreti as the Recording Secretary for the 2025 Airport Board.

4. Regular Meeting Dates

**A motion** was made by Mr. Siirila, supported by Mr. Lorenson and carried by unanimous voice vote to hold Airport Board meetings on the second Monday of every month at 5:00 P.M.

5. Parliamentary Procedures

**A motion** was made by Mr. Siirila, supported by Mr. Lorenson and carried by unanimous voice vote to adopt Robert's Rules of Order for Small Group Meetings allowing the chair to make motions and vote last.

### **Approval of the Minutes**

1. December 9, 2024 – Regular Board Meeting

**A motion** was made by Mr. Loreti, supported by Mr. Lorensen and carried by unanimous voice vote to approve the minutes as presented.

### **Approval of the Agenda**

**A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to approve the agenda as presented along with retiree's policy/employee contract under Other Matters.

### **Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

Mr. Olkonen of Denver Air Connection stated the flight times should be the same for the foreseeable future. Mr. Coleman should be at IWD soon for any discussion items. *Ms. Hughes arrived and Mr. Olkonen departed.*

### **Manager's Report**

1. Mr. Busch called in to the meeting and stated he was unable to attend in person but will be at the next meeting.
2. Toro started operations on the airfield.
3. Mr. Busch brought up the seasonal position. Upon discussion, due to the lateness in this season the position will be reposted for next season.

### **Approval of the Reports**

1. Airline Performance Reports – December 2024
2. Accounts Receivable Aging Summary – December 2024
3. Outstanding Balances Report – December 2024
4. Aviation Fuel Report – December 2024

**A motion** was made by Mr. Lorensen, supported by Mr. Matonich and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

### **Appropriations**

#### **1. Approval of the Claims & Accounts**

- a. Prepays & Credit Card – December 2024
- b. Accounts Payable – January 2025

#### **2. Approval of the Revenue & Expenditure Report – December 2024**

**A motion** was made by Mr. Lorensen and supported by Mr. Matonich to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

### **Roll Call**

**Yes: (5)     Mr. Lorensen, Mr. Loreti, Mr. Siirila, Mr. Matonich, Mr. Hanson**  
**No: (0)     None**

**Motion Carried**

**Other Matters**

1. Retiree's Policy/Employee Contract

The board discussed the need for an employee handbook, arising from a written policy request preparing a staff member's retirement package. The handbook will be based off Gogebic County's policies only. **A motion** was made by Mr. Matonich, supported by Mr. Lorensen and carried by unanimous voice vote for Kristi and Jeremy to present an employee handbook for review. **A motion** was also made by Mr. Lorensen and supported by Mr. Siirila to follow past practice for retirement, including for Mr. Richter, based on salary, overtime and all wages along with approving a copy of his final payout forwarded to our files.

**Roll Call**

**Yes: (5) Mr. Loreti, Mr. Siirila, Mr. Lorensen, Mr. Matonich, Mr. Hanson**  
**No: (0) None**

**Motion Carried**

Mr. Loreti brought up the one front door locked at the terminal building during flight time to which Mr. Busch assured both will be open moving forward.

Mr. Siirila and Mr. Matonich questioned if the walkway from the front parking lot to the entryway could be shoveled or plowed. Ms. Freeman stated that we hadn't shoveled that previously due to vehicles getting stuck there. Mr. Busch will make sure this is maintained.

**Public Comment**

None

**Adjournment**

**A motion** was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 5:32 P.M

02/10/2025  
Date Approved

Mario Loreti  
Mario Loreti, Recording Secretary

Kristi Freeman  
Minutes Submitted by Kristi Freeman  
Administrative Secretary, Gogebic-Iron County Airport