

**Gogebic-Iron County Airport  
Regular Board Meeting Minutes**

Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938

September 9, 2024  
5:00 P.M.

**Call to Order**

The meeting was called to order at 5:00 P.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present:** (5) Mr. Byrns, Mr. Lorensen, Mr. Loreti, Mr. Siirila, Mr. Hanson

**Absent:** (0) None

**Others Present:** Kristi Freeman, Jeremy Busch, Megan Hughes

**Approval of the Minutes**

1. August 12, 2024 – Regular Board Meeting

**A motion** was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve the agenda as presented.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**New Business**

1. FY2025 Wages

The board discussed a wage packet presented to them. No action was taken at this time. **A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to table pending other contract negotiations and any raises will be retroactive to October 1<sup>st</sup>.

2. FY2025 Budget

The board reviewed budgets for the operating and capital outlay accounts. Ms. Freeman asked for the same appropriations as last year. **A motion** was made by Mr. Lorensen and supported by Mr. Siirila to approve the budget with the exception of wage items.

**Yes:** (5) Mr. Siirila, Mr. Loreti, Mr. Byrns, Mr. Lorensen, Mr. Hanson

**No:** (0) None

**Motion Carried**

## **Manager's Report**

1. Mr. Busch stated the scissor lift has arrived and five are certified to operate.
2. Mr. Busch explained that we still need to receive a clear result for the terminal water fountains. Mr. Siirila requested that the Culligan water jugs get replaced as soon as they start running low.
3. The major plow truck work has been completed, although now the dash does not light up.
4. The airport must paint three TSA rooms every three years per our lease agreement. One has been done and we have two more to complete.
5. The airport rented a mini excavator from Al's Heavy Service for work on culverts, beaver dams and signage.
6. Neil and Jeremy attended wildlife training.
7. John R. and Jeremy will be attending fuel training later this month. There was a Titan fuel inspection today, in which there are many industry form updates.
8. Ms. Freeman announced that the airline won't be operating on the upcoming holidays. The board asked Ms. Freeman to prepare a letter for the rationale behind the change and a continued request to meet with Mr. Coleman. The meeting can be done by phone.

## **Approval of the Reports**

1. Airline Performance Reports – August 2024
2. Accounts Receivable Aging Summary – August 2024
3. Outstanding Balances Report – August 2024
4. Aviation Fuel Report – August 2024

Mr. Lorensen stated he has continued to receive praise for our airline.

**A motion** was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

## **Appropriations**

1. **Approval of the Claims & Accounts**
  - a. Prepays & Credit Card – August 2024
  - b. Accounts Payable – September 2024
2. **Approval of the Revenue & Expenditure Report – August 2024**

Mr. Siirila noted the airline's balance. Ms. Freeman was asked to abide by the airport's policy regarding past due accounts.

**A motion** was made by Mr. Lorensen and supported by Mr. Siirila to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

## **Roll Call**

**Yes: (5) Mr. Loreti, Mr. Siirila, Mr. Byrns, Mr. Lorensen, Mr. Hanson**  
**No: (0) None**

**Motion Carried**

**Other Matters**

Mr. Siirila asked about the brush cutter outside.

**Public Comment**

None

**Adjournment**

**A motion** was made by Mr. Siirila, supported by Mr. Lorensen and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting was adjourned at 5:31 P.M.

10/14/2024  
Date Approved

James Oloren  
Mr. James Lorensen, Recording Secretary

Kristi Freeman  
Minutes Submitted by Kristi Freeman  
Administrative Secretary, Gogebic-Iron County Airport