

**Gogebic-Iron County Airport
Regular Board Meeting Minutes**

**Gogebic-Iron County Airport
E5560 Airport Rd.
Ironwood, MI 49938**

**August 12, 2024
5:00 P.M.**

Call to Order

The meeting was called to order at 5:00 P.M. by Mr. Hanson.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call

Present: (5) Mr. Byrns, Mr. Lorensen, Mr. Loreti, Mr. Siirila, Mr. Hanson

Absent: (0) None

Others Present: Kristi Freeman, Jeremy Busch, Logan Olkonen, Megan Hughes

Approval of the Minutes

1. July 8, 2024 – Regular Board Meeting

A motion was made by Mr. Siirila, supported by Mr. Byrns and carried by unanimous voice vote to approve the minutes as presented.

Approval of the Agenda

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to approve the agenda as presented.

Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)

None

New Business

1. Propane Bids

A motion was made by Mr. Lorensen, supported by Mr. Byrns and carried by unanimous voice vote to open two sealed bids received from Midland Services and Krist.

A motion was made by Mr. Siirila and supported by Mr. Lorensen to accept the propane bid from Midland Services at \$1.31/gallon.

Roll Call

Yes: (5) Mr. Siirila, Mr. Loreti, Mr. Byrns, Mr. Lorensen, Mr. Hanson

No: (0) None

Motion Carried

2. Scissor Lift Purchase

A handout was provided for a used scissor lift purchase to perform many tasks around the buildings at the airport. Mr. Loreti stated employees operating must have a license and a plan put together. **A motion** was made by Mr. Siirila and supported by Mr. Lorensen authorizing the used scissor lift purchase up to \$4000 along with training for the employees.

Roll Call

Yes: (5) Mr. Byrns, Mr. Loreti, Mr. Lorensen, Mr. Siirila, Mr. Hanson

No: (0) None

Motion Carried

Manager's Report

1. Mr. Busch provided an update on several projects including the plow truck wiring harness and new bristles on the broom.
2. Mr. Busch explained that the two water fountains at the terminal tested positive for Legionella due to infrequent use. Removing the fountains and/or completing a rectifier kit were discussed. **A motion** was made by Mr. Lorensen and supported by Mr. Siirila to replace to Culligan water.

Roll Call

Yes: (5) Mr. Siirila, Mr. Byrns, Mr. Loreti, Mr. Lorensen, Mr. Hanson

No: (0) None

Motion Carried

Approval of the Reports

1. Airline Performance Reports – July 2024
2. Accounts Receivable Aging Summary – July 2024
3. Outstanding Balances Report – July 2024
4. Aviation Fuel Report – July 2024

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

Ms. Freeman will prepare a letter for the airline's A/R balance to be signed by Mr. Hanson. A meeting with Coleman is to be requested, as well.

Appropriations

- 1. Approval of the Claims & Accounts**
 - a. Prepays & Credit Card – July 2024
 - b. Accounts Payable – August 2024
- 2. Approval of the Revenue & Expenditure Report – July 2024**

A motion was made by Mr. Lorensen and supported by Mr. Loreti to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

Roll Call

Yes: (5) Mr. Loreti, Mr. Siirila, Mr. Byrns, Mr. Lorensen, Mr. Hanson

No: (0) None

Motion Carried

Other Matters

Mr. Lorensen received compliments on the airline staff here at IWD and at ORD.

Public Comment

None

Adjournment

A motion was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting was adjourned at 5:13 P.M.

09/09/2024
Date Approved

James A. Lorensen
Mr. Lorensen, Recording Secretary

Kristi Freeman
Minutes Submitted by Kristi Freeman
Administrative Secretary, Gogebic-Iron County Airport