

**Gogebic-Iron County Airport  
Organizational & Regular Board Meeting Minutes**

**Gogebic-Iron County Airport  
E5560 Airport Rd.  
Ironwood, MI 49938**

**January 8, 2024  
3:00 P.M.**

**Call to Order**

The meeting was called to order at 3:00 P.M. by Mr. Hanson.

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Roll Call**

**Present: (5) Mr. Byrns, Mr. Lorenson, Mr. Siirila, Mr. Snyder, Mr. Hanson**

**Absent: (0) None**

**Others Present:** Todd Richter, Kristi Freeman, Chris Anderson, Joe Pinardi, Megan Hughes

**Hearings**

1. Select Chairperson
2. Select Vice Chairperson
3. Select Recording Secretary

Mr. Hanson opened the floor for nominations. Mr. Lorenson nominated the same individuals for each position. Mr. Hanson called three more times for any other nominations. **A motion** was made by Mr. Lorenson, supported by Mr. Byrns and carried by unanimous voice vote to appoint the same individuals to the above positions.

4. Regular Meeting Dates

**A motion** was made by Mr. Siirila, supported by Mr. Snyder and carried by unanimous voice vote to hold Airport Board meetings on the second Monday of every month at 3:00 P.M.

5. Parliamentary Procedures

**A motion** was made by Mr. Lorenson, supported by Mr. Siirila and carried by unanimous voice vote to adopt Robert's Rules of Order for Small Group Meetings allowing the chair to make motions.

**Approval of the Minutes**

1. December 11, 2023 – Regular Board Meeting

**A motion** was made by Mr. Snyder, supported by Mr. Byrns and carried by unanimous voice vote to approve the minutes as presented.

**Approval of the Agenda**

**A motion** was made by Mr. Snyder, supported by Mr. Lorenson and carried by unanimous voice vote to approve the agenda as presented along with marketing under Other Matters.

**Citizens Wishing to Address the Airport Board on Agenda Items (5 Minute Limit)**

None

**New Business**

1. Snow Watch Pay

A lengthy discussion took place regarding the snow watch payout based on the schedule or the weather forecast. Mr. Richter and Ms. Freeman noted the need for consistency. **A motion** was made by Mr. Lorenson and supported by Mr. Snyder to approve the payout of \$25.00 as scheduled during snow watch season, which is at the discretion of the manager.

**Roll Call**

**Yes: (5) Mr. Byrns, Mr. Snyder, Mr. Lorenson, Mr. Siirila, Mr. Hanson**  
**No: (0) None**

**Motion Carried**

2. Lake Rd. Deed Authorization Approval

**A motion** was made by Mr. Snyder and supported by Mr. Lorenson to approve Mr. Hanson's signature giving signing authorization of the deed to Ms. Freeman.

**Roll Call**

**Yes: (5) Mr. Snyder, Mr. Siirila, Mr. Lorenson, Mr. Byrns, Mr. Hanson**  
**No: (0) None**

**Motion Carried**

**Manager's Report**

1. The plow truck is operating as it should.
2. Mr. Bartley is completing the first phase of training.
3. Mr. Busch said he has completed his online and ARFF training.
4. Ms. Freeman stated the repair bills submitted this month under capital outlay will be amended to the operating account at next month's meeting.

**Approval of the Reports**

1. Airline Performance Reports – December 2023
2. Accounts Receivable Aging Summary – December 2023
3. Outstanding Balances Report – December 2023
4. Aviation Fuel Report – December 2023

**A motion** was made by Mr. Lorenson, supported by Mr. Snyder and carried by unanimous voice vote to approve Reports 1-4 as presented and place on file.

**Appropriations**

1. **Approval of the Claims & Accounts**
  - a. Prepays & Credit Card – December 2023
  - b. Accounts Payable – January 2024
2. **Approval of the Revenue & Expenditure Report – December 2023**

Mr. Siirila inquired into the fire truck bill which will now become routine maintenance and a couple other small claims.

**A motion** was made by Mr. Snyder and supported by Mr. Lorensen to approve Appropriation 1 – Approval of the Claims & Accounts a & b and Appropriation 2 – Approval of the Revenue & Expenditure Report as presented and place on file.

**Roll Call**

**Yes: (5) Mr. Lorensen, Mr. Byrns, Mr. Siirila, Mr. Snyder, Mr. Hanson**  
**No: (0) None**

**Motion Carried**

**Other Matters**

1. Marketing

Mr. Snyder asked about the follow-up with Embark, and Ms. Freeman stated we're awaiting an estimate. Mr. Snyder praised the airline's fare specials and told them to keep up the good work.

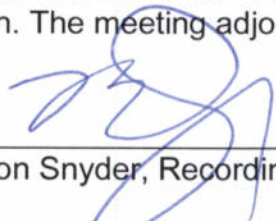
**Public Comment**


None

**Adjournment**

**A motion** was made by Mr. Lorensen, supported by Mr. Siirila and carried by unanimous voice vote to adjourn the meeting by the call of Chairman Hanson. The meeting adjourned at 3:24 P.M

02/12/2024  
Date Approved

  
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Brandon Snyder, Recording Secretary

  
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Minutes Submitted by Kristi Freeman  
Administrative Secretary, Gogebic-Iron County Airport